

DOCUMENTATION

INVOICE PREPARATION

Invoices must be consistent with the same level of detail as we provide to you on our Purchase Order and as you provide to us on your ASN. Specifically, for each type of order below, invoice us accordingly:

- Individual Item Orders – Invoice at item level at item price
- Non-Store Pack Orders – Invoice at pack level at pack price
- “By Store” Pack Orders – Aggregate “like” packs and invoice at pack price

The price indicated on the invoice must match our P.O. price in order to expedite matching your invoice to the receipt of your product. Please remember that our Vendor Terms and Conditions require that you ship complete to the purchase order with one invoice per shipment.

Invoices must be mailed to Anchor Blue Retail Group, Inc. PO Box 5996 Ontario, ca 91761

If you have any questions regarding these instructions, please contact Ruth Hermison at (909) 605-5020.

The contents of your invoice must include the following information:

- A. Company Name/ Factory Name
- B. Vendor remittance address / Ship to address
- C. Purchase order number
- D. Quantity by individual item level or individual item orders / at pack item level for non-store Pack orders / Aggregate ‘like’ packs for By Store Pack orders.
- E. F.O.B. allowance terms
- F. Vendor invoice number / Vendor invoice date
- G. Number of cartons or garments on hangers
- H. Routing
- I. Unit cost/extended cost

BILL OF LADING PREPARATION

Anchor Blue Retail Group, Inc. requires that vendors follow the Bill of Lading standards published by VICS Standards. Please visit the VICS web Site at www.vics.org.

REQUIRED BILL OF LADING INFORMATION (See example)

- A. The name and address of shipper location and destination consignee.
- B. Description of articles in the tariff under which they ship. Shippers must acquaint themselves with the correct freight charge and classification.
 - 1. Descriptions of the commodity must be used in the bill of lading and shipping orders. This must conform to those in the applicable tariff. Abbreviated descriptions are permitted provided the National Motor Freight Classification item number(s) and appropriate sub-number(s) are shown.
- C. Number of articles, packages or pieces.
 - 1. Each separate commodity description must indicate the number and type of packages (boxes, bags, bundles, etc.) and gross weight.

Bills of lading containing multiple purchase order numbers must be listed by purchase order, style number, and carton quantity. Instruct your carrier to list the same information on the freight bill. Your Bill of Lading must read “X carton” in *Quantity/PKGS column*.

D. Special shipping instructions:

- E. Prior to delivery of merchandise at our Distribution Center, a scheduled appointment is required. Receiving appointments can be obtained by contacting our Scheduling Department Monday through Friday at schedulingdesk@anchorblue.com with PO numbers and associated cases – by trailer load. A response can be expected within 4 hours (if the request is received by 11:00 a.m., otherwise next day) confirming the next available appointment time.

Note: The ASN (advance shipment notification) must be transmitted as the product is released to the carrier and no later than 24 hours prior to the delivery appointment.

DENSITY RATINGS

Indicate on the bill of lading at the time of the shipment the density (pounds per cubic foot) of the packages being shipped. If this information is not shown on the bill of lading, the charges will be assessed on the basis of the class applicable to the lowest density given. In other words, the highest tariff rating and subsequent charges will apply.

RELEASED VALUATION

Unless otherwise instructed, release these shipments to the carrier with the notation "Release to lowest valuation" in the body of the bill of lading. Rating for released valuation limits the carrier's liability for loss in the amount shown.

ACTUAL VALUATION

Ratings that call for the declaration of actual valuation differ. Because the carrier's liability is not limited, the shipper should declare that the valuation of the goods is within the stated ranges published.

NATIONAL MOTOR FREIGHT CLASSIFICATION

For your convenience we have included a list of item numbers and sub-numbers taken from the National Motor Freight Classification 100-C. Locate the item that corresponds with your product. Use this number and appropriate sub-number when listing product description on the bill of lading.

Any questions concerning freight classification, contact Anchorblue Retail Group, Inc..., Traffic Department, (909) 605-5196.

ITEMS	ARTICLES	CLASSES		
		LTL	TL	MW
49860	Clothing, see Notes, items 46862, 49863, 49864 and 49866, in bulk or tied bundles in boxes, or in bulk or tied bundles in wrapped bales or wrapped bundles	77½	55	24
49862	NOTE - applies only on bib overalls; jackets; waistband overall or dungarees; shirts; pants; coveralls (one piece suits); or breeches; and only when made of any one or any combination of the following woven fabrics consisting of cotton or synthetic fibers, separate or combined; chambray; coverts; duck; moleskins; twills; corduroy; denims; flannels; poplins; whipcords; cottonades; drills; jeans; or sateen. Also applies on jackets of woven fabric with blanket lining made of cotton and not to exceed 60% of wool shoddy.			
49863	NOTE - Shipments must be described in bills of lading at time of shipment as "clothing___(Insert name of specific article of clothing)___Item 49860 of National Motor Freight Classification."			
49864	NOTE - The term "bulk" or "tied bundles" as used herein means not wrapped nor in inner containers of any kind except that clothing without standing or partially standing collars may be plastic film bags. Provisions will not apply on garments on hangers.			

ITEMS	ARTICLES	CLASSES		
		LTL	TL	MW
49880	CLOTHING GROUP: Subject to item 49790			
Sub 1	Clothing, NOI:			
Sub 2	In wheeled containers.....	150	150	AQ
Sub 3	Hanging on hangers or racks, in boxes or Package 1401.....	125	125	AQ
	Other than in wheeled containers or hanging on hangers or racks; in bales, boxes, canvas hampers, see NOTE, item 19982, salesmen's sample trucks locked and sealed with metal seals, or in trucks in crates or in Packages 88 or 2265.....	100	85	AQ
49800	Belts, NOI, in barrels or boxes for resale	100	85	12
49860	Clothing, see Notes, items 49862, 49863, 49864 and 49866, in bulk or tied bundles in boxes, or in bulk or tied bundles in wrapped bales or wrapped bundles	77½	55	24
49943	Hosiery, Including Panty hose; in or on store display racks or stands, in boxes; or in boxes which serve as store display racks or stands; subject to item 170 and having a density in pounds per cubit foot of:			
Sub 1	Less than 6	150	85	12
Sub 2	6 or greater	100	85	12
159870	Pocketbooks, Purses or Handbags, other than traveling bags, in boxes of Package 841	125	70	20
28160	Boots or Shoes, NOI, see Notes, Item 28162 and 28202, in bales, boxes or salesmen's locked sample trunks	100	65	20
107830	Jewelry, costume or novelty, made of materials other than solid or filled precious metals, not mounted nor set with precious stones, see Note, item 107834, in boxes, or in Package 2213:			
Sub 1	Released value not exceeding \$1.00 per pound	100	70	30
Sub 2	Released value exceeding \$1.00 per pound but not exceeding \$5.00 per pound	200	85	30

ITEMS	ARTICLES	CLASSES		
		LTL	TL	MW
Sub 3	If shipper declines to release each pound to a value not exceeding \$5.00 per pound, the shipment will not be accepted.	200	85	30
20360	Backpacks, Backpack Baby Carriers, Haversacks, Knapsacks or Pack Carriers, NOI, cotton, canvas, duck, nylon or synthetic fabric, with or without hardware attached:			
Sub 1	Without frames, folded flat, in bales or boxes	85		
Sub 2	With frames; or without frames, other than folded flat; in boxes, subject to Item 170 and having a density in pounds per cubic foot of:			
Sub 3	Less than 6	125		
Sub 4	6 or greater	50		
58320	Sunglasses, with other than vision-corrective lenses, in boxes, see Note, item 58322:			
Sub 1	On cards or not on cards, mounted on display racks or stands; or not mounted on display racks or stands, but shipped in the same package with racks or stands; or in package 2235	200	110	10
Sub 2	On cards or counter cards, not mounted on display racks or stands	150	100	12
Sub 3	Not mounted on display racks or stands, cards or counter cards	110	70	18
58322	NOTE - Will also apply on sunglasses without temple bars but with fastening devices, such as 'clip-on' type glasses.			
57400	Display Fixtures, counter, show case or window, NOI, metal, wooden, or wood and metal combined, in barrels, boxes or crates:			
Sub 1	SU	150	70	20
Sub 2	KD	100	70	20
Sub 3	KD flat	85	70	20

ITEMS	ARTICLES	CLASSES		
		LTL	TL	MW
57410	Displays, advertising, store or window, NOI, prepaid: Racks or Stands, store display; or Cases, store display, other than furniture, NOI:			
Sub 1	LTL, in packages having a density in pounds per cubic foot of less than 4	250		
Sub 2	LTL, in packages, subject to Item 170 and having a density in pounds per cubic foot of 4 or greater:			
Sub 3	SU or with SU sections; other than in panels, other than nested, see Note, item 57412	150		
Sub 4	SU or with SU sections; in panels or nested, see Note, item 57412	92½		
Sub 5	KD	100		
Sub 6	KD flat	70		
Sub 7	TL, in packages		100	12
			85	15
			65	20
			50	28

ITEMS	ARTICLES	CLASSES		
		LTL	TL	MW
83900	GAMES OR TOYS GROUP, see Notes, items 83903 And 83904:			
83902	Note—Provisions on toys apply on playthings only And will not apply on articles of utility nor on Wheeled articles or vehicles designed and Constructed for seating or supporting the weight Of children.			
83904	Note: Except as indicated in individual items, provisions apply to articles named whether or not actuated by coin or currency-operating mechanism. Anagrams, in boxes.....	.5 77.5		
83940	Bubble Forming Compounds, plastic, see note,			
83995	Item 83996, in boxes..... Note-One blowing tube may be included for each Inner container.			
83996				
84020	Cards, playing, in boxes			
sub 1	Paper or paperboard.....	70		
Sub 2	NOI.....	100		
84170	Games, card, children's, see item 84172, in boxes	70		
84172	Note- Applies only on games consisting only of printed paper or paperboard cards.			
84200	Games or Toys, NOI, cast iron, in barrels, boxes or Crates.....	77.5		
84300	Games or Toys, NOI, plastic or rubber, pneumatic, Other than toy balloons, and other than balls, in boxes: Deflated, see note, item 84302			
sub 1		70		
Sub 2	Inflated	300		