

#### **ROUTING/SHIPPING TERMS AND CONDITIONS**

- A. We may refuse to accept and return at vendor's expense, with or without a vendor return authorization, all shipments made after the shipment date specified on the face of the purchase order; all shipments in excess of ordered quantities; all merchandise which does not meet specification or quality of approved sample or which is otherwise not as called for by the order. In any case, we may cancel any undelivered balance of the order. The vendor agrees to notify us promptly if unable to make the delivery as specified. We reserve the right to cancel the order at any time in case of fire, flood, windstorm, earthquake or any other disaster affecting our premises.
- B. Since merchandise, at times, is placed into our stockrooms without examination, it is agreed that any delay in returning merchandise is not to be deemed an acceptance of, nor a waiver of our right to return merchandise that is of poor quality.
- C. The weights and measures are as represented and conform to all government standards, regulations and requirements.
- D. Any shipment made against the purchase order will be considered as acceptance of the terms, prices and conditions listed herein. No changes or substitutions (prices, quantities, styles, colors, shipping dates, terms, etc.) will be accepted by us without a revised copy of the purchase order.
- E. If, prior to shipment, there is any reduction in the vendor's regular selling price for the merchandise listed on the purchase order, the price listed herein will be reduced to the vendor's regular selling price prevailing at the time of shipment.
- F. If our shipping instructions are not followed, excess transportation and administrative costs will be charged to the vendor. Any additional freight charges resulting from partial shipment will be deducted from the invoice upon payment.

#### **SHIPPING AND BILLING**

- A. If multiple orders are shipped on one freight bill, the number of cartons per order must be stated on each carton (i.e., 1 of 5, 2 of 5, etc.).
- B. *Reminder, each style must be shipped complete.*** (See Purchase Contract Terms & Instructions, page 1.)
- C. Payment and cash discounts will be figured from date of receipt of merchandise.
- D. A separate invoice must be prepared for merchandise against each purchase order, and must reflect the purchase order number. We will not accept invoices for payment that covers merchandise on more than one purchase order. Such invoices will be returned for rebilling. Discount terms will be applied as of the date of receipt of corrected invoices.
- E. Anticipation may be taken at prevailing rates.
- F. Invoice must be mailed to our office at P.O. Box 5996, Ontario, CA 91761.

**ROUTING INFORMATION:** All vendors shipping to Anchor Blue Retail Group, Inc. must adhere to the following guidelines:

1. A correct ASN (advance shipment notification) must be transmitted and received prior to scheduling a pick up of shipments by the carrier. This applies to all pre-paid and collect vendors.
2. **International Agents and Factories** – The ASN should be sent no later than 3 days after the vessel has sailed

Any additional storage or freight charges incurred by Anchor Blue Retail Group, Inc because of a vendor failure to transmit a correct ASN prior to releasing a shipment to a carrier will be charged back to the vendor.

3. All Domestic Vendors and Agents must contact the Hub Logistics Department for routing instructions.
  - a) Contact Anchor Blue Retail Group Logistics Department ten days prior to the cancel shipping date and prior to any communication with the carrier or consolidator.
  - b) Requests for routing must be sent by e-mail to [povalidation@anchorblue.com](mailto:povalidation@anchorblue.com).
  - c) List the company name and region\* in the subject line and include the following information in the body of the message:

- Contact Person and telephone number
- Shipping location (if more than one location list all shipping points)
- Date the freight will be ready for pick up
- Purchase order number(s) /Case count by each purchase order
- Weight by each purchase order and cubic feet
- Total pallets

\*Region is broken down into five parts, East Coast, Northeast, Southeast, Midwest, and Pacific Northwest.

Upon receipt of your e-mail request, an Anchor Blue Logistics employee will e-mail you the routing instructions within four working hours (Pacific Standard Time).

4. Vendors shipping by parcel carrier (small packages) must send all the tracking information in the below listed format to [povalidation@anchorblue.com](mailto:povalidation@anchorblue.com). If this procedure is not followed, the package will be refused and shipment will be sent back at the vendor's expense.

Current Date	Carrier Name or Service	PO #	Vendor Name	Total Cartons	Total Weight in lbs.	Advance Shipment Notification	PRO # or Tracking Number	Comments
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1/9/06	Un-known	6522	East Loin	1,231	14,772			No ASN, No Carrier
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**SAMPLE**

(Please contact [povalidation@anchorblue.com](mailto:povalidation@anchorblue.com) for the blank excel file.

Our routing instructions must be followed on all collect shipments. Shipment originating out of the commercial zones of NY/NJ and Los Angeles, CA are prepaid to the consolidators dock. Prepaid shipments may be routed via the carrier of your choice; however, we do request that our carriers and routing instructions be followed to reduce the number of delivering carriers received by Anchor Blue Retail Group, Inc. For any questions concerning the routing of carriers, contact the Logistics Department at [povalidation@anchorblue.com](mailto:povalidation@anchorblue.com).

**UNAUTHORIZED ROUTINGS** - The Anchor Blue Retail Group Logistics Department must authorize any deviations from our instructions. All unauthorized routing will result in a charge back to the vendor for the freight cost difference.

**SAMPLE MERCHANDISE** - Sample merchandise, when shipped to the buyer, must be shipped to Anchor Blue Retail Group, Inc. 2501 E. Guasti Road, Ontario, Ca. 91761, prepaid via the carrier of your choice.

**MERCHANDISE ORDERS:** ALL MERCHANDISE ORDERS MUST BE SHIPPED TO ANCHOR BLUE RETAIL GROUP, INC 5100 SHEA CENTER DRIVE – SHEA 1, ONTARIO, CA 91761